

**AGENDA
BOARD OF EDUCATION MEETING
WEST HIGH SCHOOL
1201 W. NEW YORK ST.
AURORA, IL 60506**

HEALTH ACADEMY – ROOM A-206

**Monday Evening
6:00 P.M.**

March 17, 2008

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**

- IV. Recognition of Visitors**

This section of the agenda allows for the recognition of any individuals or groups whose attendance should be appropriately acknowledged.

V. Recognition of Audience Wishing to Speak to an Agenda Item

Persons wishing to address the Board are requested to submit questions or proposals in writing. In order to encourage public participation, individuals wishing to address a specific agenda topic will be asked to indicate which topic and then will speak once the topic is introduced later in the meeting.

VI. Recognition of Audience Wishing to Speak to the Board

Any formal request to appear before the Board may be considered at this time. As of this writing, we have received no formal requests to address the March Board of Education Meeting. Persons wishing to address the Board are asked to sign up in advance of the meeting, indicating the topic which they would like to discuss.

VII. Special Recognition

The Board will recognize Eugene Brown, Bus Driver, Tom Greiner, Off-Duty Aurora Fireman and Lt. Brian Lambert, North Aurora Paramedic for their quick response to a student who was suffering from a severe asthma attack while on the bus going home.

VIII. ACTION ITEMS

BOARD

A. Release of Executive Session Minutes

Under legislation passed by the Illinois General Assembly, the Board is required to periodically review the minutes of its executive sessions to determine whether or not confidentiality still exists. We earlier prepared for distribution to the Board a copy of those confidential minutes along with the recommendation regarding release.

RECOMMENDATION: That the Board of Education find that the Executive Session minutes for the period of September 7, 2007 until March 3, 2008 not be released for public review.

TEACHING & LEARNING

A. Course Review and Textbook Recommendations – Advanced Placement Classes – West High

At the March 3, 2008 Board Meeting, LuAnne Kelsey, Assistant Principal presented the new Advanced Placement course offerings and corresponding textbooks to be purchased via ISBE AP grant funding. Included in your back up are the related new course and textbook proposal forms.

RECOMMENDATION: That the Board of Education accept for a 30-day review period, the new Advanced Placement course offerings and corresponding textbooks to be purchased through the ISBE AP grant funds.

B. School Improvement Plan – West High School

At the March 3, 2008 Board Meeting, LuAnne Kelsey, Assistant Principal, will be present to discuss the 2007 West High School Improvement E-Plan. Included in your backup is a draft of the plan.

RECOMMENDATION: That the Board of Education approve the submission of the 2007 West High School Improvement E-Plan.

C. Discipline Advisory Committee

At the March 3, 2008 Board Meeting, Rocky May and Brett Burton, co-chairs for the District's Discipline Advisory Committee, presented the recommended changes to the District's discipline policies. Included in your backup material is a copy of the updated Discipline policies.

RECOMMENDATION: That the Board of Education accept for a 30-day review period, the recommended changes to the District's discipline policies.

SAFE & SECURE FACILITIES

A. Carpeting Bids for West High Band and Orchestra Rooms

On Monday, February 25, 2008, Gilfillan, Callahan, Nelson Architects and West Aurora School District opened the bids for the carpet replacement at West High Band and Orchestra rooms. Three bids were received and Midwest Floor Covering and Douglas Flooring were the two apparent low bidders. Bid tabulation forms are included in the Board packet. Gilfillan, Callahan, Nelson will make a recommendation for award at the March 17 Board meeting.

RECOMMENDATION: That the Board of Education approve Midwest Floor Covering Inc. as the low responsible bidder for carpeting work at West High in the amount of \$42,925.

B. Freeman School Ventilation and Drainage Bids

On Wednesday, February 27, Gilfillan, Callahan, Nelson Architects and West Aurora School District opened bids for the Ventilation of Freeman Tunnels. The mandatory pre-bid meeting was attended by five contractors. Bid tabulation forms are included in the Board packet. Gilfillan, Callahan, Nelson Architects will make a recommendation for award at the March 17 Board meeting.

RECOMMENDATION: That the Board of Education approve MIC Inc. as the low qualified bidder for ventilation work at Freeman Elementary School in the amount of \$144,030, which includes the base bid proposal and allowances.

FINANCIAL RESPONSIBILITY

A. Approval of Budget Display Timeline

School district budgets must be acted upon by the Board of Education by the end of September of each year. The law requires that budgets for Cooperative Programs such as Hope D. Wall be passed by September 1st.

The earlier action required for Cooperatives is necessary in order to allow their impact to be reflected in the subsequent passage total school district budgets. In order to provide for appropriate display of the District 129 budgets, we are asking the Board to act on a display schedule.

RECOMMENDATION: That the Board of Education approve the following schedule for display and action on School District 129 budgets:

Hope D. Wall Budget: Display on the budget beginning May 14, 2008 with action on the budget scheduled for June 16, 2009.

School District 129 Budgets: Display of the budgets beginning May 14, 2008 with action on the proposed budget scheduled for June 16, 2008.

IX. Consent Agenda

RECOMMENDATION: That the Board of Education approve the items contained in the Consent Agenda for March 17, 2008.

- A. Approval of Minutes**
- B. Approval of Bill Listings**
- C. Personnel Report**
- D. Approval of Retirement – 2008-09**
- E. Approval of Retirements – 2009-10**
- F. Approval of Retirement – 2010-11**
- G. Resolution Authorizing Non-Reemployment of Educational Support Personnel**
- H. Appointments – Certified Probationary – Full Time**

- I. Appointments – Certified Probationary – Part Time**
- J. Appointments – Educational Support Personnel – Full Time**
- K. Appointments – Educational Support Personnel – Part Time**
- L. Request for Leave of Absences**
- M. Request for Part-Time Status**
- X. Action as a Result of Executive Session**
- XI. Information and Discussion**

Vision 129

A. Board Policy Review

Included in your backup material is Policy 5 from the Illinois Association of School Boards. The Board is asked to review the suggested policies at the March 17 meeting, put them on a 30-day review on April 7 and approval May 5.

B. Teaching and Learning

1. Verification of Residency

Cynthia Latimer, Assistant Superintendent for Student Services and Peter Wilson, District 129 attorney, will discuss the District's procedures for the verification of residency.

2. Assessment Changes for English Language Learners

Cynthia Latimer, Assistant Superintendent for Student Services, will provide information to the Board concerning the changes in the State assessment as it relates to English Language Learners. She will provide background information on the State Assessment, the timeline of the changes by the Illinois State Board of Education, and also the impact of this decision.

3. Dunham Academy Update

Included in your backup material is a copy of the Second Status Report on the Dunham Academy. Rosemary Pinnick will be available to answer any questions.

C. Safe Secure Facilities

1. Field Care for West High

Included in your backup material is information relative to field care.

D. Financial Responsibility

1. Treasurer's Report

Included in your backup material is a copy of the Treasurer's Report. Jack Meyer, District Treasurer, will discuss the information contained in the report.

2. FY 09 Budget Update

Vickie Nissen, Assistant Superintendent for Finance, will update the Board on the development of the FY 09 budget, specifically staffing at the elementary and middle school levels.

3. Copier Lease for Nicholson Elementary School

Included in your background material is information relative to the request for a new copier for Nicholson Elementary School.

4. Request for Proposals re: Appraisals

Included in your background information is information relative to a Request for Proposal from appraisal companies in order to comply with recommendations from the District's auditors.

5. E-Rate Audit

Included in your backup material is a copy of a memo from Vickie Nissen, Assistant Superintendent for Finance, outlining the process for the E-Rate Audit recently conducted in District 129.

6. Disposal of Surplus Equipment

Included in your backup is information regarding the request to dispose of a pizza warmer, model SM4830-070787-15 at Washington Middle School. A resolution for disposition of these vehicles will be presented for action at the April 7 Board meeting.

E. Community Involvement

F. Correspondence

1. Letter to Mayor Tom Weisner

Included in your backup material is a copy of a letter sent to Mayor Weisner, thanking the City of Aurora, the Aurora Police Department and the Aurora Fire Department for their participation in a crisis lockdown drill at West High on March 10, 2008.

2. Letter to Community

Included in your backup material is a copy of a letter sent to municipal officials, legislators and partners of District 129, sharing information and a copy of the program and DVD of the Fine Arts Festival.

XII. MISCELLANEOUS INFORMATION ITEMS

A. Dates to Remember

March 21-28		Spring Break
April 7, 2008	6:00	Board of Education Meeting
April 21, 2008	6:00	Board of Education Meeting

XII. Adjourn

- **The next meeting of the Board of Education is scheduled for Monday, April 7, 2008 at 6:00 p.m. at West High School, 1201 W. New York Street, Aurora, IL in the Health Academy (Enter at Door #1).**

CONSENT AGENDA FOR MARCH 17, 2008

The Board of Education's Consent Agenda contains those motions or resolutions which are deemed routine and/or require little or no discussion. The use of the consent Agenda is intended to expedite the meeting by the elimination of repetitive roll calls and unnecessary discussions. A Consent Agenda item will be removed from the Consent Agenda prior to its passage upon the request of any Board member. The roll call of votes on the approval of the Consent Agenda shall constitute the roll call of votes on each and every Consent Agenda motion or resolution as if each were voted on individually.

IX. Consent Agenda

A. Approval of Minutes

Included with the Board's backup materials are the minutes of the Board of Education meetings held over the past month.

RECOMMENDATION: That the minutes of the Board of Education meetings held on March 3, 2008.

B. Bills for Payment

Board members were previously provided with listings of District Bills for review.

RECOMMENDATION: That the Board of Education approve and accept bill listings in the amount of \$2,077,813.74 and Hope Wall bill listings in the amount of \$20,964.46 for the period ending March 17, 2008.

C. Personnel Report

In the Personnel Report for March 17, 2008, we are advising of the resignations of Laura Parkerson, West High; Jessica Lionhood, Hall and Kelly Haymond, Hall; Jean Spaeth, Freeman; Barbara Tuckman, Todd; Michael Koppenhoefer, Hall.

RECOMMENDATION: That the Board of Education approve and accept the Personnel Report for March 17, 2008.

D. Approval of Retirement – 2008-09

The following staff members have indicated their desire to retire at the end of the 2008-09 school year.

RECOMMENDATION: That the Board of Education approve the retirements of the following staff effective at the end of the 2008-09 school year, unless otherwise noted.

John Hellwig, West High

E. Approval of Retirement – 2009-10

The following staff members have indicated their desire to retire at the end of the 2009-10 school year.

RECOMMENDATION: That the Board of Education approve the retirements of the following staff effective at the end of the 2009-10 school year, unless otherwise noted.

Diane Jangelis, McCleery
Nick Sawka, Hill
Kathy Wagner, Herget

F. Retirements – 2010-11

The following staff members have indicated their desire to retire at the end of the 2010-11 school year.

RECOMMENDATION: That the Board of Education approve the retirements of the following staff effective at the end of the 2010-11 school year, unless otherwise noted.

Deborah Meyers, Principal, Washington Middle School

G. Resolution Authorizing Non-Reemployment of Educational Support Personnel

RECOMMENDATION: That the Board of Education approve the Resolution Authorizing Non-Reemployment of Educational Support Personnel.

H. Appointments – Certified Probationary – Full Time

RECOMMENDATION: That the Board of Education approve the appointment of the following Certified Probationary Full Time personnel:

F. Appointments – Certified Probationary – Part Time

RECOMMENDATION: That the Board of Education approve the appointment of the following Certified Probationary Part Time personnel:

G. Appointments – Educational Support Personnel – Full Time

RECOMMENDATION: That the Board of Education approve the appointments of the following Educational Support Personnel – full time:

Stacy Decoster, Paraprofessional @ Hope Wall
Ann Tovar, Paraprofessional @ McClery

H. Appointments – Educational Support Personnel – Full Time

RECOMMENDATION: That the Board of Education approve the appointments of the following Educational Support Personnel – part-time:

I. Request for Leaves of Absence

Nicole Fraser, English Teacher at West High, has requested a Parenting Leave for the 2008-09 school year, consistent with the terms of the agreement between the Board of Education and the Aurora Education Association-West.

RECOMMENDATION: That the board of Education approve the leave of absence for Nicole Fraser for the 2008-09

school year, consistent with the terms of the agreement between the Board of Education and the Aurora Education Association-West.

J. Request for Leaves of Absence

Evelyn Cassano, teacher at McCleery, has requested a leave of absence for the 2008-09 school year, consistent with the terms of the Flexible Job Plan..

RECOMMENDATION: That the board of Education approve the leave of absence for Evelyn Cassano for the 2008-09 school year, consistent with the terms of the Flexible Job Plan.

K. Request for Leaves of Absence

Jennifer Beetham, teacher at Greenman, has requested a leave of absence for the 2008-09 school year, consistent with the terms of the Flexible Job Plan..

RECOMMENDATION: That the board of Education approve the leave of absence for Jennifer Beetham for the 2008-09 school year, consistent with the terms of the Flexible Job Plan.

L. Request for Leaves of Absence

Gina Zager, teacher at Todd, has requested a leave for the remainder of the 2007-08 school year due to necessities of the home, consistent with the agreement between the Board of Education and the Aurora Education Association-West.

RECOMMENDATION: That the board of Education approve the leave of absence for Gina Zager, for the remainder of the 2007-08 school year due to necessities of the home, consistent with the agreement between the Board of Education and the Aurora Education and the Aurora Education Association-West.

M. Request for Part-Time Status

Amy Riddle, PE/Health teacher at Jewel, has requested part-time status for the 2008-09 school year, under the terms and conditions of the Flexible Job Plan.

RECOMMENDATION: That the Board of Education approve the part-time status for the 2008-09 school year for Amy Riddle, consistent with the terms and conditions of the Flexible Job Plan.

RECOMMENDATION: That the Board of Education approve the recommendations contained in the Consent Agenda for March 17, 2008.